

BY-LAWS OF WASKA RIDERS SADDLE CLUB

Revised 10/22/2007

ARTICLE I Mission Statement

The Waska Riders Saddle Club was formed as a fellowship of people dedicated to promoting the use, ownership, training and breeding of all breeds of horses in order to foster the health, welfare and happiness of its members and their horses by developing and sharing good horsemanship practices through organized equine events and recreational riding. The club is a registered not-for-profit corporation with the state of Minnesota that desires to cultivate friendly associations with similar equestrian groups throughout the state and elsewhere.

ARTICLE II Members

Section 1 Membership in this organization shall be limited to members who are interested in horses or own a horse.

Section 2 To be a member in good standing in this organization, dues shall be paid by April 30 of each year. There shall be a \$10.00 late fee for renewing members after April 30th as well as the WSCA late fees for those wanting to participate in Champ Show.

Section 3 Membership in this organization shall be senior membership consisting of those 18 years of age or older and junior members, those 17 years and under. Honorary members are those who have rendered the club a special service. Junior members are required to have at least one parent or guardian as a senior member and must have a signed liability waiver for child under guardianship.

Section 4 Participation in competitive activities of this organization shall be restricted to members only.

Section 5 Voting members shall consist of members in good standing ages 12 years and over.

ARTICLE III Dues

Section 1 Dues are to be determined by the voting membership on an annual basis and such annual dues shall start from January 1 of each year. In addition, any member who fails to pay dues on or before the April 30 deadline shall be suspended from the privileges of membership until such dues are paid. If these dues are not paid by the following January 1, the membership will be automatically suspended. Honorary members shall pay no dues. When members reach the age of 21 years, they will be considered one single member; their dues cannot be combined with their parent(s)' family membership.

Section 2 No member shall participate in the annual meeting until dues are paid.

Section 3 The fiscal year shall conform to the calendar year.

ARTICLE IV Meetings

Section 1 The organization shall meet monthly as may be determined by the Board of Directors.

Section 2 The annual meeting shall be held during the month of October of each year.

- Section 3 Special meetings of the organization may be called by the President, by a majority of the Board of Directors, or by the Secretary upon request of any five members in good standing of this organization. Notice of these special meetings must be mailed to all club members at least 10 days in advance of said meeting.
- Section 4 No important business shall be passed on at any meeting unless a quorum consisting of 9 or more eligible voting members are in attendance.
- Section 5 Each individual shall be entitled to one vote at all elections and meeting of the organization including honorary members.
- Section 6 Robert's Rules of Order shall govern this organization in all its proceedings and actions of its officers and directors.

ARTICLE V Officers

- Section 1 The officers of the organization shall be President, Vice President, Treasurer and Secretary.
- Section 2 There shall be one Board of Directors consisting of not less than five and no more than fifteen members. Each town having one or more adult memberships shall be entitled to representation on the Board.
- Section 3 All officers shall hold office for one year and directors' terms shall be three years. The directors shall be elected at the annual meeting and shall serve until their successors are duly elected and qualified. No director or officer shall hold office more than two consecutive terms with the exception of the Secretary and Treasurer, which officers may hold the office as long as the membership desires.
- Section 4 Only regular and honorary members will be eligible to hold office and must be at least 21 years of age.

ARTICLE VI Duties of Directors and Officers

- Section 1 The general supervision and direction of the affairs of the organization shall be vested in the Board of Directors, and they shall audit all bills against the organization, and fill any vacancies which may occur among the officers between annual meetings and carry on all business and other activities of the organization and arrange for a monthly meeting place in Glenwood. The Board of Directors shall consist of all elected directors, both past and present President and present Vice-President.
- Section 2 The President shall preside at all meetings of the membership and Board of Directors, enforce the provisions of the by-laws, and call special meetings. The President shall appoint such committees as he may deem necessary from time to time. The President shall be a member ex-officio of all committees and shall have a vote. The President shall assist with the newsletter and be Master of Ceremonies for the annual banquet.
- Section 3 The Vice President shall assist the President in the discharge of his duties and act for the President in his absence, attend all directors meetings, and assume the President position the following year.

- Section 4 The duties of the Secretary shall be to keep a record of all meetings or the organization, conduct the correspondence, read all documents and correspondence, receive all dues and to give official receipt of same and transfer all collections to the Treasurer, accept all information from all new members, maintain a current membership list for club use, notify all members of each meeting by advertising in a club newsletter of the upcoming meeting, report on various proceedings of Board of Directors and report annually on activities of the club, and assist with the newsletter. Compensation for services rendered by the Secretary shall be \$75 annually. Additional compensation will be determined by the Board of Directors.
- Section 5 The Treasurer shall receive all money from the Secretary and deposit same in the club's checking or savings account, keep a record of and disburse funds. He shall sign all checks. He shall make an annual report upon the financial affairs of the organization and all funds coming into his possession. He shall deliver all funds and records to his successor within ten days following the annual meeting. He shall maintain money and change for shows and all club activities.
- Section 6 The Board of Directors shall be limited to expenditures in the amount not to exceed \$100 at any one time unless authorized by the organization at some meetings.
- Section 7 The Public Relations committee shall increase public awareness of club activities, both past and present, being in charge of newspaper articles for publication, and maintain the club scrapbook.
- Section 8 The Show Committee shall be in charge of all Open and fun shows. They will schedule dates, locations, and rules for shows, subject to club approval; hire judges for shows; keep a record of all points for year end awards; and appoint help as needed for such events.
- Section 9 The Club Queen shall be representative for the club in all parades that the club wishes to attend, and lead Grand Entry at club sponsored show. She shall be available for other responsibilities as seen fit by the club. Club Queen shall be responsible for the crown and banner during her term as Queen.
- Section 10 The Princess shall assist the Club Queen should the need arise such as assisting with distributing ribbons at shows and trophies at the year-end awards banquet and be representative for the club.
- Section 11 The Newsletter/Web Editor shall send out a newsletter with all information from previous meetings plus tentative calendar of events, and any information that someone may request to be in the newsletter, to all members in good standing. They will also perform web site maintenance and keep it updated with the same. Compensation for services rendered by the Newsletter/Web Editor shall be \$75 annually. Additional compensation will be determined by the Board of Directors.
- Section 12 The WSCA delegates shall try to attend WSCA monthly meetings and special called meetings whenever possible to represent the club. They shall relay information to the club from the WSCA meeting and relay information to WSCA from our club.
- Section 13 The Parade committee shall be in charge of all parade equipment and shall be responsible for getting all required equipment to the parade. They will keep all equipment

in good repair.

Section 14 The Safety Chairperson shall be responsible for maintaining the first aid kit and making sure it is present at all club functions.

Section 15 The Trail committee shall be responsible for organizing trail rides and to appoint needed work committees.

Section 16 The Education committee shall be responsible for organizing educational activities and scholarships for club members.

Section 17 The Awards committee shall be responsible for working with the show committee and other club committees to organize, order, develop rules for and distribute awards, including year-end club awards, open show prizes and awards, youth sponsorships, etc.

ARTICLE VII Elections

Section 1 At each annual meeting officers and directors shall be elected to replace those whose terms have expired.

Section 2 Before each annual meeting, the Board of Directors shall select nominees for the various offices. The names of these nominees will be placed on the ballot. At least two candidates should be placed on the ballot. Nominations shall also be open from the floor.

Section 3 All voting on officers and directors shall be by secret ballot and a plurality shall be required to elect. The retiring officers and directors should be in attendance, however, to take care of any old business.

Section 4 Only active members in good standing, above the age of 12 and whose dues are paid according to the by-laws shall be eligible to vote. Any member may vote for office of princess.

ARTICLE VIII Expulsion and Suspension

Section 1 Any-member whose dues for the current year are not paid by April 30 will be suspended from privileges of membership and if not paid by the following January 1, their membership will be terminated.

Section 2 Anyone may be expelled from the club for conduct unbecoming a member or for willful carelessness that would jeopardize the welfare and safety of himself or others at any club activity.

ARTICLE IX Club Property

Section 1 Club owned flags and pennants might not be used by individuals unless the organization is invited as a whole. Timer equipment may be rented out as long as one club member, in good standing, accompanies the equipment.

ARTICLE X Order of Business

1. Roll Call

2. Reading of Minutes
3. Treasurer's Report
4. New Membership Inquiry
5. Reports of Committees
6. Correspondence and bills
7. Unfinished Business
8. New Business
9. General Discussion
10. Adjournment

ARTICLE XI Amendments

These by-laws may be amended in the manner provided by statutes existing at the time the amendment is to be made.

Amendments and changes to by-laws will be voted on only at the annual meeting and voting will be done by those in attendance who are members in good standing and eligible to vote.